



# Harvard Undergraduate Council

*General Meeting, November 22nd, 2015*

## Agenda

---

- 1. Presidential Updates (5 mins)**
- 2. Committee Updates**
- 3. Legislation:**
  - a. 34F-25: Grants Pack 9**
  - b. 34F-26: UC-HBS Wintersession Collaboration Act**
  - c. 34F-27: An Act to Fund Freshman Harvard-Yale Brain Break**
  - d. New Business: UC 2015 Party Kit Rental Service Funding Act**
- 4. Questions + Comments**

## **President and Vice-President's updates**

1. Congratulations to Shaiba and Danny, your new Pres/VP for 2016. Kudos to all the candidates that ran a well fought campaign. Brett will share referendum results and next steps.
2. Excited to launch a new partnership with HSA - see legislation attached
3. Next meeting (Sunday, December 6th) will be our last meeting, with Shaiba and Danny's oath taking ceremony. UC Gen will be electing a Treasurer and Secretary.
4. Ventfull year-end review on that last meeting of the year
5. All committee elections for new Chairs - the week leading up to December 6th.
6. Committee Chairs, treasurer & secretary - start preparing transition documents; special transition document for the retreat (Meghamsh, Brett & Oliver)
7. Please help publicize the Thanksgiving Shuttles... We will do a House/Dorm push on Monday (tomorrow) coordinated by Anna.

## **Committee Updates**

### **EdCom - *Scott Ely, Adams '18, Chair***

**Meeting Time:** *Tuesday at 9:00 pm, Stone Hall basement*

\*No meeting this week\*

1. EdCom survey questions due by Thanksgiving break.
2. Conversations and work happening on HBX, Levenson Marquand Dingman awards, course material costs, and Undergraduate teaching fellows.
3. Exciting Wintersession opportunity with Harvard Business School!

### **FCC - *Eduardo Gonzalez, Mather '18, Chair***

**Meeting Time:** *Tuesday at 7:00 pm, Location: Yee Room*

1. Freshman survey finalized!
2. Work beginning on dorm printer project and game table implementation
3. HY poster event was a success
4. Planning beginning for next semester's weeklong FCC event

### **Rules Committee - *Brett Biebelberg, Quincy '16, Chair***

\*No meeting this week\*

**SIC – Daniel Banks, Dunster '17, Chair**

**Meeting Time:** *Tuesday, 6pm, Dunster*

\*No meeting this week\*

**SLC – Oliver Kim, Leverett '16, Chair**

**Meeting Time:** *Saturday at 4pm in Leverett's Light Court Seminar Room*

\*No meeting this week\*

**SRC – Yasmin Sachee, Currier '18, Chair**

**Meeting Time:** *Friday at 5pm, Quincy House (TBD!)*

\*No meeting this week\*

**SFC - Berkeley Brown, Lowell '18, Chair**

1. Attendance sheets and response forms due by December 10th for all committee members. Email Berkeley with any questions.

**FiCom – Riya Patel, Kirkland '17, Chair**

**Meeting Time:** *Wednesday at 7:00pm, Mem Hall 029*

1. \*No meeting this week\*
2. Last chance for funding for this semester! Groups must apply before midnight on Sunday November 29th in order to receive an interview time for our last meeting on December 2nd. REMIND YO FRIENDS!!!

## **Finance Committee Sexual Assault Prevention Policy Change Update**

*Riya Patel '17, Finance Committee Chair*

*William Greenlaw '17, Finance Committee Vice Chair of Policy*

*Berkeley Brown '18*

*Catherine Zhang '19*

*David Frankle '18*

*Evan Bonsall '19*

*Kevin Hornbeck '16*

*Maddy Stern '18*

*Samarth Gupta '18*

*Taylor Li '18*

*Taylor Marquis '18*

**Whereas** on November 15th, 2015, the Undergraduate Council passed legislation 34F-25: "Initiatives to Stop Sexual Assault on Campus Act;"

**Whereas** the Finance Committee has been empowered to deliberate on ways in which they can create financial incentives for student groups that show an active effort to address the problem of sexual assault on campus;

**Whereas** the Finance Committee and other members of the Council met at an open meeting on November 18th, 2015 to discuss potential policy changes for this purpose;

**Be it therefore resolved** that the Finance Committee and other members of the Council continue to collaborate with relevant Harvard administrators and offices, work through the details of these policy changes, and announce the changes at a UC General Meeting once the new policies are finalized.

### ***Purpose***

The Finance Committee recognizes that the consensus on campus is that incidences of sexual assault are often inherently linked to social events like parties. We also recognize that there are consistently significant overhead costs that often prevent parties from occurring, reduce the profitability of their events, or in a worse-case scenario, incur significant debt. Consequently, we see an opportunity to better subsidize social events in exchange for having student organization's members go through trainings including but not limited to bystander intervention trainings. The Finance Committee recognizes that large scale trainings within the Houses and dorms to ensure that every student is trained is a long term goal, most likely realizable in the next school year in the fall semester, yet there is a need to provide immediate recourse to this campus' long-standing structural

problems. The Finance Committee henceforth suggests this framework for new grant policies with the intention that they go into effect in the spring of 2016.

## ***Policy***

The Finance Committee recommends that the Undergraduate Council repurposes some of its grants budget as well as requests financial support from the administration to create a parties/social events fund for student groups. Grants will be distributed through policy that requires events to take the appropriate measures to promote safe social spaces, as well as policy that encourages and supports more social events, ranging from small parties to campus-wide events such as [Blank] Party.

The Finance Committee will create a tiered system with funding caps, which determines what types of benefits the event qualifies for. The precise numbers stating how much the UC will subsidize each of the components below will be finalized upon confirmation of total available funding for this type of grant.

### **Dorm Rooms**

- HSA-UC Party Kit (includes speakers)
- Decorations

### **Common Social Spaces**

*i.e. Pfoho Bell Tower, the Aquarium, the Igloo, Queen's Head, etc.*

- HSA-UC Party Kit
- Decorations
- DJ/Band/Speakers
- HUPD and Medical Staff if applicable

### **Large Venue**

*i.e. Northwest Labs, the Outdoor Tent, etc.*

- Decorations
- DJ/Band/Speakers
- Venue fees
- HUPD and Medical Staff

## ***Qualifications***

At least 50% of each collaborating student groups' members must have attended an OSAPR/CARE training workshop in order for the group to be eligible for this grant. The student groups' leadership is responsible for scheduling a workshop with CARE and notifying their members of this opportunity for training. Members of the UC Student Life Committee are in conversation with OSAPR/CARE to assess the feasibility of keeping a record of which students have participated and which student groups they are a part of.

## **34F-25 Fall Grants Pack 9**

*Finance Committee Chair Riya Patel, Kirkland '17 on behalf of the Finance Committee*

### 34F-9 Fall Grants Pack

Whereas Harvard's student groups provide valuable services to the undergraduate community, and

Whereas the Finance Committee is committed to allocate grants in support of student groups, and

Be it therefore resolved that \$11,332.62 from the Grants Pack and \$688.40 from the OSL's Wintersession fund be allocated to the following recipient projects,

Be it further resolved that the Treasurer immediately disburse funds to these recipients, and

Be it further resolved that the Finance Committee may adjust allocations appropriately in response to new information provided on a Completed Project Form, but in no case to more than 150% of the allocation amount listed herein, and

Be it further resolved that the Finance Committee may impose additional penalties upon any Upfront Funding recipient who fails to file a Completed Project Form and submit all receipts for their event, including the rejection of future Fall applications by that recipient, unless the recipient's failure to file on time is due to an error by a UC member or the Finance Committee approves an extension, and

Be it further resolved that the Chair of the Finance Committee notify each recipient listed below of the decision of the Undergraduate Council regarding their grant application within 24 hours of this bill's passage, and provide each recipient with all necessary information for obtaining the funds allocated herein.

FiCom Docketed: Unanimous

FiCom Recommended: Unanimous

#	Project Name	Organization	Requested	Funded	Notes
1	Cabin Work Weekend	Harvard Outing Club	200	50	travel by policy
2	Women's Night	Harvard Radcliffe Asian American Christian Fellowship	50	50	food by policy
3	Game Night	Harvard Radcliffe Asian American Christian Fellowship	100	85	50 people for a game night; provided snacks like pizza
4	CrimsonEMS General Meeting	CrimsonEMS	33.15	33.15	food by policy
5	Final meeting of the Harvard College Democrats	Harvard College Democrats	150	126.37	food by policy
6	Fireside Chat with Birchbox's CEO	Harvard College Ventures	41	41	AV by policy
7	Harvard Pops 2015 Fall Concert	Harvard Pops Orchestra	438	438	performance
8	Gaming and Baking SIG 11/13	Harvard-Radcliffe Science Fiction Association	33.83	33.83	food by policy
9	Milk and Cookies 11/7	Harvard-Radcliffe Science Fiction Association	24.44	24.44	food by policy
10	Milk and Cookies 10/21	Harvard-Radcliffe Science Fiction Association	27.55	27.55	food by policy

11	Friday Bible Study	Harvard Asian Baptist Student Koinonia	78.39	\$30	food, instructor by policy
12	Line Dancing Social	Harvard Philippine Forum	100	100	Party with a DJ
13	Hot Pot	Harvard-Radcliffe Chinese Student Association	242	\$242.49	food, transport by policy
14	Brevia Fall Issue 2015	Harvard College Undergraduate Research Association	500	500	publicity by policy
15	ACF Fall Tournament Attendance	Harvard College Bowl	260	\$131	admission, travel by policy
16	South Asian Institute Welcome Back Chaat Party and Board Retreat	Harvard College Pakistan Student Association	132.93	132.93	food by policy
17	October Concert	Harvard-Radcliffe Orchestra	1000	1000	venue by policy (sanders), instructor fees
18	Breakers Retreat!	Harvard Breakers	469	200	15 undergrads, rented our an airbnb in Wymouth for one night
19	Microsoft: Internet of Things	Harvard College Data Ventures	71	71	food by policy
20	Gaming and Baking SIG 10/23	Harvard-Radcliffe Science Fiction Association	21.25	21.15	food by policy
21	Tech in the World	Developers	77	77	food by policy



	Info Session	4 Developme nt			
22	Dim Sum Study Break	Harvard Hong Kong Society	126	126	food by policy
23	Stinky Study Break	Taiwanese Cultural Society	82.55	82.55	food by policy
24	BGLTQ in Financial Services Panel	Harvard Undergrad uate BGLTQ Business Society	233.84	204	food by policy
25	BGLTQ in Tech Panel	Harvard Undergrad uate BGLTQ Business Society	199.36	165	food by policy
26	Harvard University Igniting Innovation Summit on Social Entrepreneurship	Harvard University Social Innovation Collaborati ve	2000	1924	roughly 300; only got 5,800 in revenue instead of expected; had MasterCut drop out the week before the summit; food, admissions by policy
27	Health GAP Guest Speaker Event	Global Health and AIDS Coalition	250	100	food by policy
28	Summer Internship Discussion with IOP	Harvard Republican Club	60.23	60.23	
29	HAPA Hour	HAPA	16	16	food by policy
30	LIHC Town Hall	The Leadership Institute at Harvard College	205.15	205.15	food by policy
31	Harvard College Democrats Study Break	Harvard College Democrats	150	150	food by policy

32	HFID D-Tank Initiative Team Meeting	Harvard Forum for International Development (HFID)	58.19	50	food by policy
33	North Korean Human Rights Boston Inter-Collegiate Mixer	Human Rights in North Korea	95	30	food by policy
34	Freshman Musical 2016		1000	1000	musical performance
35	Movie Night with SAA	Harvard College Pakistan Student Association	150	150	food by policy
36	November 2015 Concert	Harvard-Radcliffe Orchestra	1000	1000	venue by policy (sanders), instructor fees
37	HeSPA Board Retreat	Harvard eSports Association	200	36	food by policy
38	Freshman Boba Study Break	Harvard Half Asian People's Association	52.74	52.74	food by policy
39	Leadership, Politics and Service	The Leadership Institute at Harvard College	220	200	food, A/V by policy
40	Sex Week Open Mic	Harvard Speak Out Loud (SOL)	99	49	food by policy
41	Performance for Arts First		1050	\$1,000	10-11 pairs (22) to perform for arts first; money for shoes, skirts, costumes, dancing shoes. Bare minimum (\$200, \$150). Was dead but then revived.
42	International Tea	Harvard	200.65	200.65	food by policy

	Tasting	Taiwanese Cultural Society			
43	Calligraphy Study Break	Harvard Taiwanese Cultural Society	115.99	115.99	food by policy
44	Wagner meets Beethoven	Bach Society Orchestra	1000	1000	concert policy
			<b>Total</b>	<b>\$11,332.62</b>	
	<b>WINTERSESSION PROJECTS</b>				
45	Wintersession: Health Policy Program	Harvard Pre-medical Society	1000	269.4	food, travel by policy; materials by discretion
46	Connecting Europe and Asia	Harvard European Business Group(EBG)	800	419	about 100 harvard undergrads; food for 6 events; 100 programs; publicity poster; minimum could get by on is 400 for the food
			<b>Total</b>	<b>\$688.40</b>	

## **34F-26: UC-HBS Wintersession Collaboration Act**

*Scott Ely, EdCom Chair, '18*

*Dhruv Goyal, Vice President, '16*

*Diana Im, Kirkland Rep, '17*

*Berkeley Brown, SFC Chair, '18*

*Evan Bonsall, Elm Yard Rep, '19*

*Camilla Suarez, Oak Yard Rep, '19*

*Whereas* HBS is committed to the idea of “One Harvard” and hopes to increase engagement with members of the Undergraduate student body, through programs like I-Lab, PRIMO, HBX, etc., and;

*Whereas* HBS is looking to launch another program called “How Businesses Think” this Wintersession through a 5-day program (January 2016, 18th to 22nd) where undergraduates would attend classes with 4 esteemed HBS professors including professors like Youngme Moon (Senior Associate Dean for Strategy and Innovation) and Karim Lakhani, and;

*Whereas* The program is designed to provide a fundamental understanding of business ideas and concepts through the HBS case study method - applicable to ALL students irrespective of their year or concentration, and;

*Whereas* They hope to create a diverse classroom through outreach to students that have not previously demonstrated interest in business or related academic work, and;

*Whereas* They hope to build a community among their students through activities both on HBS campus and beyond, and;

*Whereas* There are 80 spots for this Wintersession Program and the application takes approximately 5 minutes to complete, with a deadline of December 23rd, and;

*Whereas* This program will be free of cost, and different from other wintersession programs because it requires a full-time commitment (during those 5 days) on the part of the undergraduates.

*Be it therefore resolved* That the Education Committee of the UC partners with HBS to help with outreach efforts (to ensure ALL undergraduates know about this opportunity) that involve (but are not limited to),

i) Preparing two school wide Mail-merges sent out by UC Presidency

First One: November 25th

Second One: December 19th

ii) Organizing one info session with Youngme Moon, Senior Associate Dean, HBS (if required)

Find more information here:

<https://www.facebook.com/HBS-Wintersession-Jan-18-to-22-How-Businesses-Think-961567127212849/?fref=ts>

Docketed 8-0-0

### **34F-27: An Act to Fund Freshman Harvard-Yale Brain Break**

*Sponsored by Ashri Anurudran '19 - Elm Yard Rep, Evan Bonsall '19 - Elm Yard Rep, and Scott Xiao '19 - Ivy Yard Rep*

Whereas the Freshman Class Committee Town Hall Meeting decided to host a Harvard-Yale Poster Brain Break to create posters for the Harvard-Yale Game on Thursday, November 19th in Annenberg. We engaged in friendly conversation with our constituents and bonded over Yale puns!

Be It Therefore Resolved that the Freshman Class Committee retroactively allocate \$89.56 for spending on the markers and posters for the Harvard-Yale Poster Brain Break.

Docketed 12-0-0

## **New Business: UC 2015 Party Kit Rental Service Funding Act**

*Ava Nasrollahzadeh '16, UC President*

*Dhruv Goyal '16, UC Vice President*

*Jullian Duran '18, Leverett House Representative*

**Whereas** there is overwhelming support for expanding social spaces on campus;

**Whereas** a social space can be one's own common room;

**Whereas** hosting a party requires some supplies, especially those which liven the mood;

**Whereas** there is a demonstrable campus-wide interest in speakers, water pong tables, water pong balls, and plastic cups;

**Whereas** the UC ought to facilitate the purchase of such supplies;

**Whereas** HSA has proven capable to handle the administration of rentals;

**Whereas** the HSA and UC have discussed the creation of this service and negotiated the details for 1 month and 23 days;

**Be it therefore resolved that** the UC and HSA engage in a partnership to rent out such party supplies in bundles and charge the following prices for each bundle:

1. Table only package - \$15
2. Table, Cups (50), Pong Balls (6) package - \$20
3. Table, Cups (50), Pong Balls (6), speakers package - \$30

**Be it further resolved that** the UC allocate **\$900** toward the purchase of 9 tables and 3 speakers for such rentals. Any excess funds shall be returned to the UC's account. *Such expenditure will only be finalized if and only if there are measures to promote safe drinking through partnerships with organizations like DAPA.* The cost of each is listed below:

- Table - \$79.68 (including taxes)
- Speakers - \$53.11 (including taxes)
- Total - \$876.44

**Be it further resolved that** the UC help publicize this rental service through the following means:

1. UC President and Vice President emails to the student body
2. UC Representative email blasts to house lists
3. UC website
4. Harvard University sites like my.harvard.edu

**Be it further resolved that** the UC and HSA split revenues evenly in half.  
Estimations of profit and revenue totals are listed below (derived from survey data, House data, and prior internal HSA estimates):

- Profit for the Spring 2016: \$146.07
- Profit for the Fall 2016: \$431.46
- Revenue for each semester: \$1,022.50



## Summary of the Party Kit Rental Service

- What are we offering?
  - Bundles
    - Pong tables - \$10
    - Pong tables, pong balls, cups - \$20
    - Pong tables, pong balls, cups, speakers - \$30
    - Speakers, cups - \$10
  - No unique bundle creation, why?
    - Complicates ordering online, overwhelms most people with options, makes pickup more complex
- How is this going to work?
  - Order online at [cleaners.hsa.net](http://cleaners.hsa.net)
    - Upon placing the order, customers will need to check that they agree to the terms of service
      - These terms will state that if the items are broken to the extent that their use is even slightly impaired, the customer will be charged the full cost of the rental
      - If the items are damaged but their use is not impaired (e.g. noticeable scratches or discoloration), the customer will be charged 25% of the cost of the item
        - With our online system, we can charge cards after the fact
  - Customers all receive an order confirmation email that will explain what they need to do going forward
    - It will just be a matter of picking up the item at the HSA Cleaners on 69 Mt. Auburn
    - As long as they show this confirmation email to the front desk worker, they will get their rental
      - Cups and balls will be packaged, tables will be given as is, and speakers will be in boxes
      - All items will be stored in the back storage area of the HSA Cleaners
  - Rental prices are per day, and students can rent for as many days as they'd like
    - Items must be returned to the HSA Cleaners by 4pm the day the rental expires
      - A \$30 late fee will apply to all rentals
- Why are we involved?
  - We have worked together in the past, namely the air mattress program
    - Why aren't we continuing it? The mattresses are extremely difficult to check after each rental, leading to many of them always having holes (hurting both of our images). We made a

total of \$915 over the life of the program (since early 2014), and this was not subtracting replacement costs and wages.

- o This is another way to raise money while helping students make their own social spaces
- o We have a strong publicity arm and an ability to coordinate with administrators to make this more recognized
- How are we involved?
  - o We are shouldering close to half the cost of the items
    - Specifically, we are buying 9 pong tables and half of the speakers (3) from Amazon
  - o We can all help blast this rental service through social media and through email lists
- How are we going to make this safe?
  - o DAPA Partnership
    - Working on how exactly this will look, but extremely optimistic
- Numbers (for those interested):

Expenditure	Spring 2016						YTD	Fall 2016					YTD
	Jan	Feb	Mar	Apr	May	Aug		Sep	Oct	Nov	Dec		
Pong Balls (144 Balls)	\$77.35					\$77.35	**						\$77.3
Hefty Cups (50 per pack)***	\$184.88					\$184.88	\$184.88						\$369.7
Test Pong Table	\$79.68					\$79.68							\$79.6
Pong Tables*	\$717.09					\$717.09	\$239.03						\$956.1
Logitech Speakers with Subwoofer****	\$318.69					\$318.69	\$106.23						\$424.9
Marketing Costs	\$100.00					\$100.00	\$50						\$150.0
Wages*****	\$24.00	\$96.00	\$72.00	\$96.00	\$48.00	\$336.00	\$24	\$96.00	\$96.00	\$96.00	\$72.00		\$720.0
<b>TOTAL</b>	<b>\$1,477.68</b>					<b>\$1,813.68</b>							<b>\$2,777.8</b>
<b>Revenue</b>													
Basic	\$45	\$180	\$135	\$135	\$90	\$585	\$45	\$180	\$180	\$180	\$135	\$135	\$1,30
Deluxe	\$20	\$80	\$60	\$60	\$40	\$260	\$20	\$80	\$80	\$80	\$60	\$60	\$58
Premium	\$60	\$240	\$180	\$180	\$120	\$780	\$30	\$120	\$120	\$120	\$90	\$90	\$1,26
Basic Party	\$30	\$120	\$90	\$120	\$60	\$420	\$30	\$120	\$120	\$120	\$90	\$90	\$48
<b>TOTAL</b>	<b>\$155</b>	<b>\$620</b>	<b>\$465</b>	<b>\$495</b>	<b>\$310</b>	<b>\$2,045</b>	<b>\$125</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$375</b>	<b>\$375</b>	<b>\$3,62</b>
<b>Profit</b>													
<b>TOTAL</b>						<b>\$231.32</b>							<b>\$847.1</b>

\*I can see no more than 3 tables breaking, since by the third one we would adapt and become much more strict  
 \*\*Pong balls will last a year, we can get at least 240 uses out of them  
 \*\*\*Cups will be replaced mid year to avoid dirtiness after long storage  
 \*\*\*\*Since there are fewer speakers, we can make sure that at most 2 are broken per semester  
 \*\*\*\*\*At most 2 hours will be spent by HSA staff a week handling the rentals, staff are paid \$12 an hour

Cost (15 Weeks)			
Item	Price	Quantity	Total
Pong Balls (144 Balls)	\$7.74	10	\$77.35
Hefty Cups (50 per pack)	\$3.70	50	\$184.88
Test Pong Table	\$79.68	1	\$79.68
Pong Tables*	\$79.68	9	\$717.09
Logitech Speakers with Subwoofer	\$53.11	6	\$318.69
Marketing Costs	\$100	1	\$100.00
Wages	\$24	15	\$360.00
<b>Total Costs</b>			<b>\$1,837.68</b>
Revenue (15 Weeks)			
Basic Package (Table only)	\$15	45	\$675
Deluxe Package (Table, 50 cups, 6 balls)	\$20	15	\$300
Premium Package (Deluxe + Speakers)	\$30	30	\$900
Basic Party Package (Speakers, 50 Cups)	\$10	45	\$450
<b>Total Revenue</b>			<b>\$2,325</b>
*HSA will purchase the first table to check for quality, UC will purchase the rest			

Expenditure Breakdown (Spring 2016)		
Organization	Description	Total
HSA	Marketing, Test Table, Wages, Half of Speakers*	\$937.25
UC	Tables and half of the speakers	\$876.44
Revenue Breakdown (Spring 2016)		
HSA	50% Share	\$1,022.50
UC	50% Share	\$1,022.50
Profit		
HSA	After Spring 2016	\$85.26
UC	After Spring 2016	\$146.07
HSA	After Fall 2016	\$415.72
UC	After Fall 2016	\$431.46

\*HSA will purchase half of the initial order of speakers